



Wyoming
Department
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Thomas O. Forslund, Director

Governor Matthew H. Mead

CARING FOR AMERICA'S HEROES VETERANS' HOME OF WYOMING SUPERVISOR/MANAGER POSITION

The State of Wyoming is **seeking an innovative, passionate and dedicated individual** to serve as the Supervisor/Manager of the Veterans' Home of Wyoming (<http://www.health.wyo.gov/vets/index.html>). This is an outstanding opportunity to be part of a historic assisted living home for Wyoming's Veterans and to support their quality of life.

The Location – 700 Veterans Lane, Buffalo, Wyoming



Nestled at the base of the majestic Big Horn Mountains and just three miles west of Buffalo, Wyoming, this residential home of 117 beds serves the need of Wyoming Veterans with a caring staff. It is located on the historic site of Fort McKinney. The home was established in Buffalo in 1903. It is located on 920 acres of land providing a tranquil setting for this domiciliary facility.

The Responsibilities

This position is responsible for providing the **leadership and culture of service** for the staff of this facility. A total of 47 positions serve the Veterans of Wyoming. The Veterans' Home is one of three facilities that report to the Aging Division in the Wyoming Department of Health (<http://www.health.wyo.gov>). The successful candidate will provide admission direction, budgetary, and general administration for the facility as well as working with the Veterans' Administration based in Sheridan, Wyoming. The Manager will be responsible for making certain the home meets all licensing and certification standards through planning, training, and the development of policies and procedures.

In addition, the Supervisor/Manager is expected to reach out to the community, and the State in general, to expand networks with local private and public organizations and to educate the citizens of Wyoming on the wonderful attributes of the home.

The Position

This position is an at-will position reporting to the Senior Administrator of the Aging Division. It is classified as an EXMT01. The salary range for this position is \$5875 to \$7342 per month. The State of Wyoming offers a comprehensive benefit packages. In addition, the Manager will be **provided three bed, three bath residence on-site.**

Explore the opportunities of living in the breath-taking west where there is no state income tax and where deer and antelope cause the majority of any traffic jams!

The Successful Candidate

The successful candidate will have a Bachelor's Degree in business or health care administration and six to eight years of nursing home management, assisted living home management or other related experience.

How to Apply

To ensure that the best possible applicant is found to serve our Wyoming Veterans, this position will remain open until filled.

For more information or to apply online, go to <http://statejos.state.wy.us/JobSearchDetail.aspx?ID=19188> or submit a State of Wyoming Employment Application to the Human Resource Division, Emerson Building, 2001 Capitol Avenue, Cheyenne, WY 82002-0060, Phone (307) 777-7188, Fax: (307) 777-6562, along with transcripts of any relevant course work. The State of Wyoming is an Equal Opportunity Employer and actively supports the ADA and reasonably accommodates qualified applicants with disabilities. No notice of eligibility will be sent to applicants who meet the minimum qualifications.

Recruitment ID: 19277