



STATE OF MINNESOTA DEPARTMENT OF VETERANS AFFAIRS  
MINNESOTA VETERANS HOMES



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## State of Minnesota Career Opportunity

### Veterans Home Administrator – Minneapolis Veterans Home

Job Classification: VETERANS HOME ADMIN - MPLS

Hiring Agency: Veterans Affairs Department

Location: Minneapolis, Minnesota

Salary Range: \$ 38.78 - \$ 55.59 hourly, \$ 80,973 - \$ 116,072 annually

Posting Number: 12MDVA000005

**Job Duties:** The Department of Veterans Affairs has an exciting opportunity for an experienced leader to serve as the Administrator of their Minneapolis Veterans Home. This Home is situated on 52 wooded acres along the Mississippi River and is home to Veterans who are in need of skilled care and domiciliary services. It has over 400 skilled care and domiciliary residents. A new innovative Adult Day Center is slated to open in the near future. The Home employs approximately 600 staff represented by various unions within the Minnesota State workforce. The annual operating budget is approximately \$40 million/year.

Major responsibilities include working with a variety of stakeholders and constituent groups, legislators, multiple governmental entities and staff to provide leadership for the Veterans Home.

**Minimum Qualifications:** \*The ideal candidate will have five years of progressively responsible long term care administrative experience, preferably in an entity that promotes person centered care.

\*Current Nursing Home Administrator's license or the ability to obtain a Minnesota Nursing Home Administrator's License within the first six (6)

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months of employment.

\*Ability to pass DHS study and background check.

\*Ability to continuously develop a management team and guide employee decisions that positively impacts policy and directives of the Veterans Home.

\*Visionary leader who will facilitate a cohesive team that will embrace and support the organizations strategic plan.

\*Change agent who will generate interest, commitment and team support for ongoing culture change and person centered care.

\*Open minded, energetic and driven individual who will seek out continuous improvements and best practices focused on keeping the Veterans Home at the leading edge of meeting the changing needs of Veterans needing skilled and domiciliary level of care.

\*Ability to communicate well with employees, business partners, the media, state legislature, and other public entities to develop a positive and cooperative outcome for the Veterans Home and the Minnesota Department of Veterans Affairs.

\*Strong working knowledge of financial management systems to direct the preparation of the annual budget and ability to analyze financial reports.

\*Strong grasp the various reimbursement systems as well as federal and state licensing regulations.

\*Proven project management skills with the ability to track various projects at the same time.

Preferred  
Qualifications:

\*Master's Degree or higher in related field preferred.

How to Apply:

Submit an online application and resume for this position at the state careers website at: <http://www.careers.state.mn.us>. The job number is 12MDVA000005.

Contact for more  
info:

If you have questions about this opportunity, please contact Kay Pearson in Human Resources at 651-757-1576 or [kay.pearson@state.mn.us](mailto:kay.pearson@state.mn.us).

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