

Public Service Executive 4
Financial Services Administrator
Iowa Veterans Home

The Iowa Veterans Home is one of the largest nursing homes in the nation, serving over 600 Veterans and their spouses and employing over 850 staff. The Financial Services Administrator is responsible for the oversight of the fiscal functions of the organization providing financial leadership to the facility. This Division Administrator is a member of the Executive Management Team, leading the facility in promoting the mission, providing direction, developing goals, and forming strategies. This position is at will and reports directly to the Commandant.

Job responsibilities include; execution and coordination of a 77 million dollar budget for a Long Term Care Facility, advising and educating on long range planning and strategies, oversight for construction projects, including deadlines, meeting regulatory guidelines, and budgetary issues. Management responsibilities include the following departments; cashiers, accounting, billing, admissions, purchasing, Medicare, Medicaid, accounting, information technology, canteen, print shop, and beauty shop.

Minimum Qualifications

Graduation from an accredited four year college or university and experience equal to six years of fulltime progressively responsible management oriented work in a recognized administrative support area or an equivalent combination of education and experience.

Minimum Salary starting at: \$73,299

Interested applicants send resume to:
Penny Cutler-Bermudez
Support Services Administrator
Iowa Veterans Home
1301 Summit Street
Marshalltown, Iowa 50158
Email: penny.cutlerbermudez@ivh.state.ia.us
641-753-4352

Application deadline: January 6, 2012